

**How to contact
Employment Services:**

JOB LINE: 719-520-7400
GENERAL: 719-520-7401



How to apply:
FAX: 719-520-7406

EMAIL:
employmentservices@elpasoco.com
INTERNET: <http://www.elpasoco.com>
MAIL: EMPLOYMENT SERVICES
105 E. VERMIJO, SUITE 103
COLORADO SPRINGS, CO 80903

**EL PASO COUNTY
APPLICATION FOR EMPLOYMENT**

El Paso County is an Equal Opportunity Employer and considers applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, marital, veteran or any other legally protected status.

Position Applying For:		Announcement Number	Application Date
Last Name	First Name, MI	Social Security #	Are you at least 18 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No
Address		City	State Zip
Home Phone	Can you provide El Paso County with either proof of United States citizenship or authorization to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Other than traffic offenses, have you ever been convicted of a crime? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, list dates, offenses and disposition (convictions are not automatic disqualification from employment).			
Have you ever been employed by El Paso County? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes: Department _____ Date Left: _____ Reason for Leaving: _____			

Are you interested in working full time or part time ?

Please list any foreign languages which you speak/understand _____

	Name and Address of School	Course of Study	Years Completed	Diploma/Degree/Certificate? Yes/No	Type	Year Completed
High School						
College						
Post Graduate						
Technical/Other						

Please list any specialized training, apprenticeships or other skills that you have received.

I am proficient in the following software:

Typing speed : wpm Driver's License Number (only required for positions which require driving):

Commercial License Yes No List All Endorsements

Please indicate how you learned of this position: Newspaper Ad in Walk-in Internet Site
 Employee Referral Friend Employment Agency Job Line Other (describe):

Employment Experience Page This section must be complete despite the possibility of an enclosed resume'

Start with your present or most recent job. Include any military service assignments. Attach additional Employment Experience pages as necessary.

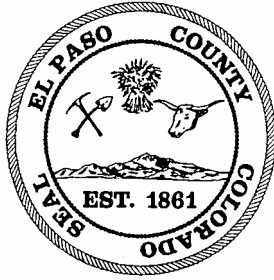
Current or Most Recent Position May we contact your current employer? Yes No

Employer Name and Address		Dates Employed		Work Performed:	
		From	To		
Phone		Salary Information			
Your Title	Your Supervisor	Starting	Final		
Reason for Leaving					# Hours per Week
Employer Name and Address		Dates Employed		Work Performed:	
		From	To		
Phone		Salary Information			
Your Title	Your Supervisor	Starting	Final		
Reason for Leaving					# Hours per Week
Employer Name and Address		Dates Employed		Work Performed:	
		From	To		
Phone		Salary Information			
Your Title	Your Supervisor	Starting	Final		
Reason for Leaving					# Hours per Week

I certify that all information given on this application is correct. I understand that any falsification, misrepresentation or willful omissions may constitute grounds for termination. I understand El Paso County will obtain information from others concerning this application. I release El Paso County, all of its employees and elected officials, and any other person providing information concerning me, from any liability or any claim of any kind related to any inquiry or response to any inquiry concerning this application or my prior education, work experience and performance.

Signature:

Date:



El Paso County
Employment Services Department
105 E. Vermijo, Suite 103
Colorado Springs, CO 80903
Ph: (719) 520-7401 Fax: (719) 520-7406

CONFIDENTIAL PERSONAL DATA INFORMATION*

SECTION I - You are required to complete the following information which is used for County analysis of the applicant pool database. Please print clearly.

Social Security #:

Date:

Name:

Home Phone:

Last

First

MI

Address:

Number/Street

City

State

ZIP Code

Position applying for:

How did you learn about this opening?

SECTION II - The following information is voluntary.

1. Please indicate your gender:

Female

Male

2. Please indicate your ethnic background:

Black/African-American

Latino/Hispanic

White/European-American

Native American

Asian/Pacific Islander

Other (please specify) _____

3. If you are fluent in a language other than English, please specify _____

4. Check highest degree of education:

GED

High School Diploma

Associate

Bachelor's

Master's

Ph.D

Ed.D

Other _____

*The information provided is collected for statistical purposes only. Completion of this form is voluntary and in no way affects the decision regarding your application for employment. Your privacy is important to us; all of the information submitted on this form will be kept in strict confidence and will not be re-distributed but will be maintained separately from your application form.